

Matthew Garcia

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Weslaco, TX 78596
(956) 650-9249
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Personal Profile

I am a goal-oriented, professional, mathematician. I am well-versed in software applications, accounting, customer communication, classroom management, administration, and patience.

EXPERIENCE

Mid Valley Christian School, Weslaco, TX — Junior High and High School Math Tutor

January 2020 - March 2020

- Assisted in the improvement of the student's math skills from Pre-Algebra to Pre-Calculus
- Teaching each student individually to their understanding and ability
- Assisted in managing general development of math skills
- Working through and with the school's math curriculum (Ignitia)

Living Stone Church, Mercedes, TX — Custodian

June 2021 - August 2022

- Clean and disinfect offices, restrooms, main sanctuary, and the other classrooms
- These duties include but not limited to the following:
 1. Vacuum carpets
 2. Sweep and mop floors
 3. Change out light bulbs
 4. Trash upkeep and take out
 5. Make sure water is available and full; filling the water jugs

Forged Tutoring, Weslaco, TX — Math and Science Tutor

July 2022 - Present

- Self-employed
- Taught Math and Science for grades 6th-12th
- Willing to do other subjects if needed and College Algebra
- Checked up with clients to make sure everything is going smooth

SKILLS

- Mathematician
- Apple Software
- Microsoft Programs
- Classroom Management
- Customer Communication
- Cleaning
- Trained in Office and Administration Skills
 - o Paying bills
 - o Counting Money
 - o Receptionist
 - o Filing
 - o Accounting

AWARDS

Honors Graduate

Dean's Lister at UTRGV in
Fall 2020

1st Place at the RGV Livestock
Show art competition in 2013

2nd Place at the RGV
Livestock Show art
competition in 2014

LANGUAGES

English

Intermediate Spanish

EDUCATION

Mid Valley Christian School, Weslaco, TX — *High School diploma with Honors*

Graduated in 2020 with Honors.

Received Honor Roll from Freshman - Senior Year

University of Texas Rio Grande Valley, Edinburg, TX — *BA in Psychology (In Progress)*

August 2020 - Present

Major in Psychology with a minor in Sociology

Dean's Lister for Fall 2020

Volunteer Experience or Leadership

Living Stone Church, Mercedes, TX — *Youth and Children's Church Coordinator*

June 2019 - Present

- Assisted in managing children and youth activities
- Assisted with field trips, games, conferences, BBQs, and fundraisers
- Assisted in classroom management
- Assisted in Thanksgiving Food Drive
- Assisted in Community Tree planting
- Assisted in Summer food drives

Mid Valley Christian School, Weslaco, TX — *Fall Festival*

- I have helped with this since 2012 (As a student and still now)
- Help set up tables
- Move heavy things where needed
- Set up booths
- Clean up before and after the Fall Festival

References

Nancy Mullins

Director of Mid Valley Christian School

(956) 968-6232

Samantha Morales

Secretary at Living Stone Church

(956) 565-1509

Roland Jacques

Executive Pastor at Living Stone Church

Cell: (956) 998-2043

Office: (956) 565-1509

Cara Jacques

Supervising Teacher of 6th-12th grade at Mid Valley Christian School

Cell: (956) 854-9423

Office: (956) 968-6232

Jan Schneider

Art Teacher and 2nd Grade Teacher at Mid Valley Christian School

Cell: (956) 358-9784

Office: (956) 968-6232

Bertha Olivarez-McBride

Liaison at Living Stone Church

Cell:(956) 756-9691